

DRIVER FORM

Today's Date _____ Van _____ Bus _____

Driver'(s) Name(s) _____, _____

License No.(s) _____, _____
(*CDL + copy of medical card required for bus. Regular license required for van.*)

Organization using the vehicle _____

Date vehicle picked up _____ Date returned _____

Date of the event _____ Location _____

Odometer Reading (before trip) _____ (after trip) _____

Signature of Driver(s) _____

List any problems or repairs needed: _____

NOTE: BBC will NOT be responsible for any items lost or stolen from the bus or van. The vehicle must be returned to the parking lot for security reasons. The vehicle must be returned clean. Turn in the keys to the church office or the Pastor. List any repair needs or conditions to be corrected that you observed on the trip on this form. For conditions needing immediate attention, contact the church office or a Trustee. Return this form and all gasoline and oil receipts for reimbursement by the following day to the church office.