

## EQUIPMENT USE FORM

**Burgin Baptist Church  
433 Main Street  
Burgin, KY 40310**

**Phone: 859-748-5188**

PLEASE COMPLETE THE ENTIRE FORM

Name of the Organization \_\_\_\_\_

Contact/Responsible Person \_\_\_\_\_

Address \_\_\_\_\_

Organization Day Phone \_\_\_\_\_ Fax \_\_\_\_\_

E-mail \_\_\_\_\_

Organization's Purpose \_\_\_\_\_

Event Name and Description \_\_\_\_\_

Signature \_\_\_\_\_ Date of Request \_\_\_\_\_

Date(s) Requested \_\_\_\_\_ Start Time \_\_\_\_\_ End Time \_\_\_\_\_

(Dates cannot be scheduled more than 11 months in advance, except with special permission.)

Folding Chairs: Quantity \_\_\_\_\_ Folding Tables: Quantity \_\_\_\_\_

Music Materials: Give title, description and quantity (CD's, books, etc.)

Study Course Materials: Give title, description and quantity (CD's, DVD's, books, etc.)

\*NO OTHER CHURCH ITEMS ARE AVAILABLE FOR LOAN.\*